

BUKANAKAEDI GO YA KA KAROLO YA BO
14 YA MOLAO WA TLHATLOSO YA
PHITLHELELO YA TSHEDIMOSETSO (PAIA)
WA 2000 (MOLAO BO 2 WA 2000)

Bukanakaedi ya
Phitlhelelo ya
Tshedimosetso
ya
Ditlhaeletsano
tsa Puso (GCIS)
2017/18

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MATSENO

Kgaolo ya bo 32 ya Molaotheo wa Rephaboliki ya Aforika Borwa o naya botlhe tshwanelo ya go ka fitlhelela tshedimose tso enngwe le e nngwe e e tshotsweng ke puso kgotsa motho mang le mang e e tlhokegang tebang le go diragatsa kgotsa go sireletsa tshwanelo nngwe le nngwe.

Molao wa PAIA mo go itemogeleng ditshwanelo tseno Tsa molaotheo bogolosegolo:

- go rwea ditheo tsotlhe tsa setšhaba maikarabelo a go rulaganya phitlhelelo ya setšhaba ya tshedimose tso/rekoto (direkoto) ka fa tlase ga boeteledipele jwa bone;
- go tlhagisa letlhomese le thulaganyo gore setšhaba se diragatse tshwanelo ya bone ya molaotheo ya go iponela tshedimose tso bonolo, ntle le dituelelo tsa boturu mmogo le ntle le go itemogela matsapa ka moo go ka kgonegang;
- totobatsa mekgwa eo ditheo tsa puso e tshwanetseng go e tsenyatirisong, go tlhokomela phitlhelelo ya tshedimose tso ya mothale ke ditokololo tsa setšhaba; mmogo le go
- tlhagisa mabaka ao a tla dirang gore o ganetswe go bona tshedimose tso, go akaretsa ao a leng ka ga tshedimose tso ka ga bowena, kgwebo, matlole, setegeniki kgotsa a saense ao a amang tokololo ya boraro; tshedimose tso e e ka amang thulaganyo ya kgotlatshekelo kgotsa ya sepodisi, sekao, didokete tsa sepodisi mo thulaganyong ya beili le mo dikgaolong tse dingwe tse di ka ga tshedimose tso ka ga Tirelo ya Lekgetho la Aforika Borwa (SARS).

Ga go pelaelo epe ka gore go na le ditekanyetso mo goreng setšhaba se itemogele ditshwanelo jaaka go tlhalosiwa mo kgaolong ya bo 36 ya Molaotheo le mo kgaolong ya go tloga mo go ya bo 33 go fitlha mo go ya bo 45 ya PAIA ka tlhomamo.

Mo go obameleng ditlhokwa tsa semolao tsa PAIA mmogo le mo go nneng le seabe mo go tlotlomatseng tlhokobofitlha ya lefapha, maikarabelo le bobusi jo bo mosola, GCIS e tlhagisitse bukanakaedi jaaka mokgwa wa go tlhokomela phitlhelelo ya tshedimose tso/rekoto (direkoto) ka fa tlase ga boeteledipele jwa bone.

Go solofelwa fa bukanakaedi eno e tla dirisiwa jaaka serala/sedirisiwa se se mosola go ka neela setšhaba tshedimose tso e e matshwanedi go ba letla go diragatsa tshwanelo ya bone ya phitlhelelo ya tshedimose tso ka fa tlase ga boeteledipele jwa lefapha.

1. PULAMADIBOGO

Molao wa PAIA o tlhalosa gore setheo sengwe le sengwe se tshwanetse go tlhopha Motlhankedi wa Tshedimisetso le Motlatsamotlhankedi wa Tshedimisetso (Batlatsamotlhankedi wa Tshedimisetso) ba ba tla rwalang maikarabelo a go samagana le dikopo tse di mabapi le phitlhelelo ya tshedimisetso, le go thusa bakopi go dira dikopo tsa bone.

Bukanakaedi eno e tlhagisitswe jaaka kaedi tebang le ka fao maloko a setšhaba a ka fitlhelelang tshedimisetso e e tshotsweng ke ba GCIS. E tlhalosa tshedimisetso e o ka e bonang gotswa mo GCIS le gore o ka e fitlhelela jang. Bukanakaedi eno e tsenya tirisong tshwanelo ya phitlhelelo ya tshedimisetso, e e tlhagisitsweng mo Molaotheong.

Ntle le lenaneo la direkoto tsotlhe tseo di leng mo diatleng tsa GCIS, tseo gape di bediwang difaele, bukanakaedi eno e na gape le dintlha tsa kgolagano tsa Motlhankedi wa Tshedimisetso le tsa Motlatsamotlhankedi wa Tshedimisetso.

2. MAIKARABELO A GCIS

Maikarabelo magolo a GCIS ke go etelela pele kgolaganyo ya melaetsa ya puso mmogo le go nna matlhagatlhaga mo go tlhaeletsaneng le setšhaba ka ga dipholisi, maano, manaane le dikatlego tsa puso. Mo maitlhomong a yone a go nna le seabe mo go theeng le mo go tlhotlheletseng kobamelo ya maemo a tsamaiso e e mosola ya ditlhaeletsano tsa puso, GCIS e buisana le mafapha, diporofense le dimasepala go ka ba thusa go tlhaeletsana botoka, mo go netefatseng gore batho ba sedimosekwa le go natlafatswa go ka lekola le go ka sekaseka mmogo le go ka nna le mosola mo temokerasing ya rona.

3. Ponelopele

Kubo ya tlhaeletsano e e gaisang mo pusong.

4. Maikaelelo:

Go abelana ka ditirelo tsa seporofešenale, go nna le seabe mo go theeng le mo go tlhotlheletseng kobamelo ya maemo a tsamaiso e e mosola ya ditlhaeletsano tsa puso, go etelela pele kgolaganyo ya melaetsa ya puso mmogo le go nna matlhagatlhaga mo go tlhaeletsaneng le setšhaba ka ga dipholisi, maano, manaane le dikatlego tsa puso.

5. DIKAROLO TSA GCIS

Go diragatsa maikarabelo a yone, GCIS e rulagantswe ka maphata a le mararo e leng; la Ditirelo tsa Tshwaraganelo, la Botlhagisi le Bophasalatsi jwa Diteng le la Botsamaisi jwa Bannaleseabe le Bogokaganyi jwa Makala a Puso. Maphata ano a na le dikgaolo tsa bokaedibogolo di le 12 mme tsone ke:

- 5.1 Diphasalatso le Dirala
- 5.2 Setheo sa Ditirelo tsa Ditlhaeletsano
- 5.3 Pholisi le Bobatlisisi
- 5.4 Ditirelo tsa Matlole, tsa Botsamaisi jwa Tlanelo ya Taolo ya Dithoto le tsa Tlaleletso
- 5.5 Botsamaisi jwa Badiredi
- 5.6 Botsamaisi jwa Tshedimosetso le Thekenoloji
- 5.7 Botsamaisi jwa Ditogamaano le jwa Manaane
- 5.8 Setlhophha sa Ditlhaeletsano: Makala a Merero ya Tlhabololo ya Ikonomi Ditiro le Mafaratlhatlha, Bosiamisi Thibelobosenyi le Tshireletsego, le Tirisano ya Boditšhabatšhaba Kgwebisano le Tshireletsego
- 5.9 Setlhophha sa Ditlhaeletsano: Tshireletso ya Loago, Tlhabololo ya Baagi le ya Batho, le Bobusi le Botsamaisi
- 5.10 Bogokaganyi jwa Selegae le jwa Diporofense
- 5.11 Dipuisano le Bobegakgang; le
- 5.12 Boruni jwa ka fa Gare

6. TLHALOSO E E TSENELETSENG KA GA DITIRO TSA YONE

6.1 LEPHATA: BOTLHAGISI LE BOPHASALATSI JWA DITENG

Lephata: Botlhagisi le Bophasalatsi jwa Diteng le jere maikarabelo a dirala tse di farologaneng tsa ditlhaeletsano tseo di tlhodilweng le go dirisiwa ke GCIS. Dirala tseno ke karolo ya maikemisetso a lefapha a go sedimosetsa maAforika Borwa le bannaleseabe kwa ba leng ka ga dipholisi le ka ga ditiro tsa puso, mmogo le ka ga ditšhono tse di supogang mo manaaneng ano tsa baagi, bagwebi le badirisanimmogo ba bangwe.

- a) Ba Diphasalatso le Dirala ba tlhagisa melaetsa e e botlhokwa mmogo le merero ya go tlhaeletsana ka melaetsa eo e e botlhokwa. Ba na le maikarabelo a go tlhagisa diteng tsa ditlhagiso tse di tlhagisiwang ke GCIS.
- b) Ba Pholisi le Bobatlisisi ba dira dipatlisiso go tlhatlhaba gore puso e tshwanetse go sedimosetsa setšhaba jang mmogo le go lekola ka fao bobegakgang bo gasang ka teng ka manaane a puso mo letlhakoreng la go tlhaeletsana.
- c) Setheo sa Ditirelo tsa Ditlhaeletsano - maikarabelo a sone ke go laola ditheko tsa dirala tsa phasalatso, tlhagiso ya diphasalatso tsa bobegakgang mmogo le bobapatsi le boabi mo boemong jwa Puso ya Aforika Borwa.

6.2 LEPHATA: DITIRELO TSA TSHWARAGANELO

Lephata: Ditirelo tsa Tshwaraganelo le laola ditirelo tsa tshegetso tse di tshegetsang bolaodi ba lefapha. Fa tlase ke dikgaolo tsa bokaedibogolo tse di leng teng mo lephateng leno mmogo le ditiro tsa tsone:

- a) Ba Botsamaisi jwa Badiredi ba na le maikarabelo a boeteledipele jwa togamaano mo go tsenyeng tirisong Togamaano ya Botsamaisi jwa Badiredi ya lefapha.
- b) Ba Botsamaisi jwa Tshedimisetso le Thekenoloji ba na le maikarabelo a go baakanya, go tshegetsa le go abela GCIS ka thekenoloji ya ditlhaeletsano tsa tshedimisetso (ICT).
- c) Ba Botsamaisi jwa Ditogamaano le jwa Manaane ba na le maikarabelo a go tlhagisa le go tsenya tirisong dithulaganyo tsa botsamaisi jwa togamaano, dithulaganyo mmogo le ditsamaiso mo go obameleng melao e e maleba. Kgaolo ya Bokaedibogolo eno gape e tlamela ka tirelo ya botsamaisi jwa diporojeke ya seporofeshenale go ka oketsa tiragatso ya go fitlhelela maikarabelo a GCIS.

6.3 LEPHATA: BOTSAMAI SI JWA BANNALESEABE LE BOGOKAGANYI JWA MAKALA A PUSO

Lephata: Botsamaisi jwa Bannaleseabe le Bogokaganyi jwa Makala a Puso le abelana ka boeteledipele le keletso ya ditogamaano mo mokgweng wa ditlhaeletsano wa dipuso tsa diporofense le mo dipusoselegaeng. Le na le maikarabelo a go tlhokomela leano la go tsenyatirisong ditlapele tsa ditlhaeletsano tsa bosetšhaba, mmogo le ditlapele tsa ditlhaeletsano tsa porofense. Fa tlase ke dikgaolo tsa bokaedibogolo tse di leng teng mo lephateng leno mmogo le ditiro tsa tsone:

- a) Setlhopha sa Ditlhaeletsano: Makala a Merero ya Tlhabololo ya Ikonomi Ditiro le Mafaratlhatlha, Bosiamisi Thibelobosenyi le Tshireletsego, le Tirisano ya Boditšhabatšhaba Kgwebisano le Tshireletsego bo tlhola Lenaane la Ditlhaeletsano tsa Puso mo go tshegetseng ditlapele tse di bothokwa ka go tlhagisa ditogamaano le matsholo a ditlhaeletsano tebang le Makala a Ikonomi le a Ditiro, Tlhabololo ya Mafaratlhalala, Bosiamisi jwa Thibelo ya Bosenyi le Tshireletsego mmogo le ditlhopha tsa Kgwebisano ya Dikoporasi tsa Boditšhabatšhaba le Tshireletsego ka go dirisanammogo le mafapha a a maleba a a eteletseng pele.
- b) Setlhopha sa Ditlhaeletsano: sa Tshireletsego ya Loago ya Baagi le Tlhabololo ya Batho, mmogo le Bobusi le Botsamaisi bo aba tshegetso mo go tsennyeng tirisong Letlhomeso la Togamaano ya Pakagare ka go tlhagisa ditogamaano le matsholo a ditlhaeletsano tebang le setlhopha sa Tlhabololo ya Batho, sa Tshireletsego ya Loago le Tlhabololo ya Setšhaba mmogo le sa Bobusi le Botsamaisi ka go dirisanammogo le mafapha a a maleba a a eteletseng pele. Bo netefatsa fa go nna teng Foramo ya Batlhaeletsani ba Ditirelo tsa ka fa Gare e e dirang.

- c) Ba Dikgokaganyo tsa Porofense le Selegae ba abelana ka boeteledipele jwa togamano mo boeteledipeleng jwa ditlhaeletsano tsa puso ya bosetšhaba ka ga manaane a tlhaeletsano a porofense le a selegae. Ka dikantoro tsa bone tsa diporofense ba abelana ka kgolagano e e matshwanedi mo ditlhaeletsanong tsa puso. E lebagane le dikgaolo tsa bolaodi di le robongwe tse di golaganeng le dikantoro tsa diporofense mmogo le dikgaolo tsa bolaodi tse di fitlhelwang kwa kantorong ya bosetšhaba.
- d) Ba Ditherisano le Bobegakgang ba na le maikarabelo a a tswelletseng a ditirelo tsa kgolagano le bobegakgang mo pusong ka go netefatsa gore bobegakgang bo neelwa tshedimosetso e e ka ga puso.

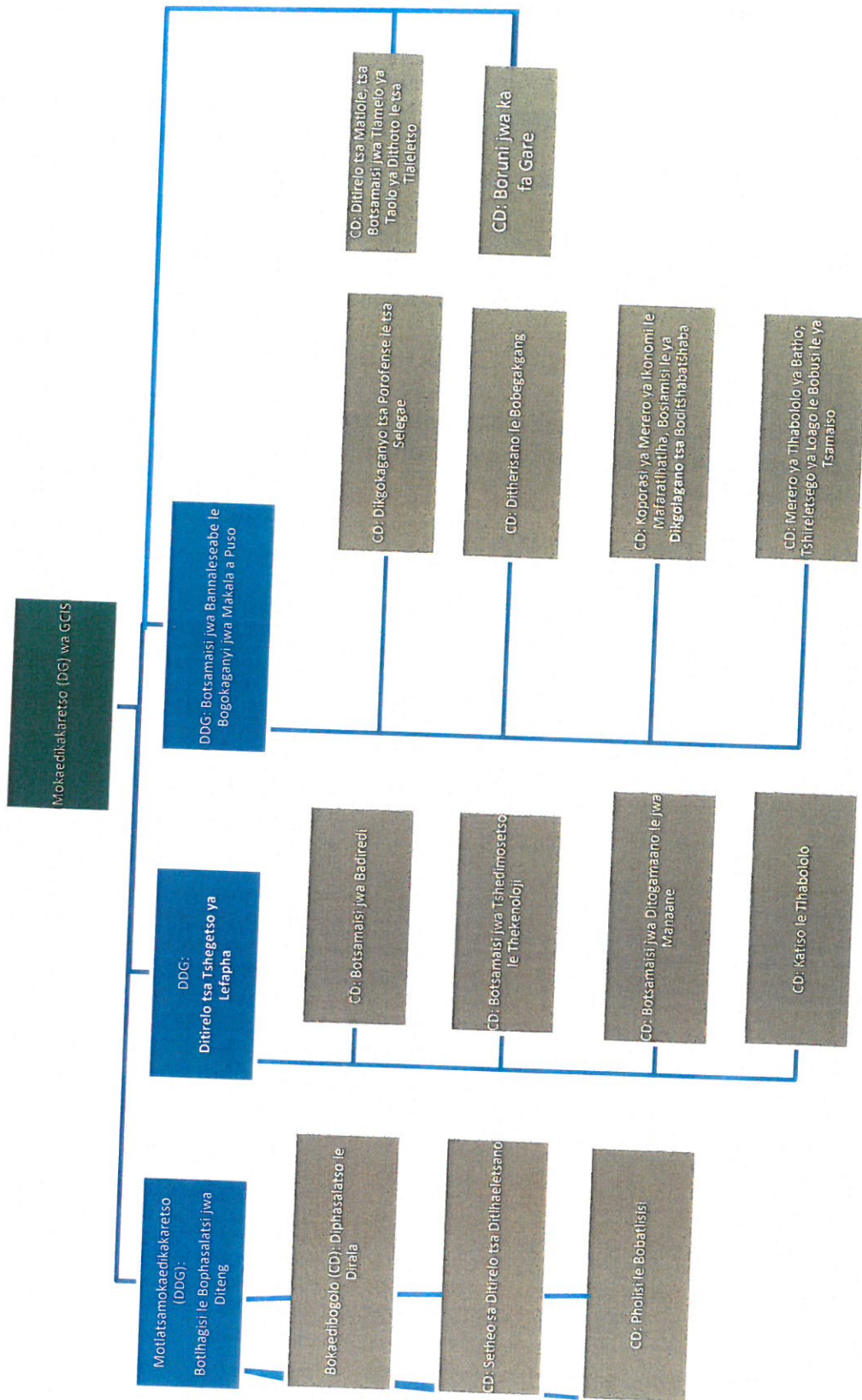
6.4 KGAOLO YA BOKAEDIBOGOLO: BORUNI JWA KA FA GARE

- a) **Boruni jwa ka fa Gare** maikarabelo a bone ke go abelana ka ditirelo tsa boruni jwa ka fa gare jo bo manontlhotlho go tokafatsa bobusi le taolo ya ditshenyegelo.

6.5 MOTLHANKEDIMOGOLO WA MATLOLE

- a) Ba Ditirelo tsa Matlole, tsa Botsamaisi jwa Tlanelo ya Taolo ya Dithoto le tsa Tlaleletso ba na le maikarabelo a boeteledipele jwa togomaano mo taolong ya matlole a lefapha.

SEBOPEGO SA BOTSAMAISI JWA GCIS



8. DINTLHA TSA KGOLAGANO TSA MOTLHANKEDI WA TSHEDIMOSE TSO

Mokaedikakaretso ke Motlhankedi wa Tshedimose tso go ya ka Molao wa PAIA. GCIS e na fela le Motlatsamotlhankedi wa Tshedimose tso a le mongwe:

Motlhankedi wa Tshedimose tso: Mme Phumla Williams

Aterese ya poso: Private Bag X745
PRETORIA
0001

Aterese ya mmila: 1035 Frances Baard Street
Tshedimose tso House
Hatfield
PRETORIA

Imeile: rivaash@gcis.gov.za

Mogala: +27 12 473 0260
Mogala wa sele: +27 72 781 2200

Motlatsamotlhankedi wa Tshedimose tso: Rre Tshegofatso Kgarabjang

Mogala: +27 12 473 0478
Mogala wa sele: +27 73 815 1178
Imeile: tshegofatsok@doc.gov.za

9. KAEDI YA KHOMIŠENE YA DITSHWANELO TSA BOTHO YA AFORIKA BORWA (SAHRC) MALEBANA LE GO DIRISA PAIA, 2000 [KAROLO YA BO 14 (1) C]

SAHRC, go ya ka Karolo ya bo 10 ya Molao wa PAIA, e rulagantse kaedi malebana le tiriso ya Molao o. Kaedi eo e teng le kwa kantorong ya SAHRC mo atereseng e e latelang:

SAHRC: Yuniti ya PAIA
Lefapha la Dipatlisiso le Ditokomane

Aterese ya Lefelo:
Braampark Forum 3
33 Hoofd Street
BRAAMFORTEIN

Aterese ya Poso:
Private Bag X2700
HOUGHTON
2041

Mogala: +2711 877 3600
Fekese: + 27 11 403 0625
Imeile: PAIA@sahrc.org.za
Webesaete: www.sahrc.org.za

10. TLHALOSO YA DIKAROLO TSEO GCIS E TSHOTSENG DIREKOTO MO GO TSONE – KAROLO YA BO 14 (1) (D)

10.1 Malebana le go nolofatsa kopo go ya ka Molao, dikarolo tseo GCIS e tshotseng direkoto mo go tsona le dithulaganyo tsa direkoto tse di tshotsweng mo karolong nngwe le nngwe ke tse di latelang:

A Diphasalatso le Dirala

- a) dipegelo
- b) dimakasine
- c) ditokomane tsa dipholisi le tsa melakaedi
- d) *South Africa Yearbook le Pocket Guide to South Africa.*

B Setheo sa Ditirelo tsa Ditlhaeletsano

- a) dipegelo
- b) bukanapapatso ya dithekiso
- c) diphasalatso (tse di gatisitsweng)
- d) dikgaso tsa dipapatso le mananeo
- e) ditiro tsa bobapatsi le boabi
- f) dipegelo tsa ditheko tsa dirala tsa phasalatso
- g) dipegelo
- h) ditshwantsho le dibidio.

C Pholisi le Bobatlisisi

- a) dipegelo le dikanegelo tsa dipuo
- b) dintlhanopolo tse di maleba le ditshitshinyo tsa dipatlisiso
- c) disete tsa tshedimosetso, dipegelo le
- d) dikaedi tsa tshedimosetso (*South African Government Directory, Directory of Contacts, Media Directory and Profiles*)
- e) dipegelo tsa phitlhelego ya bobegadikgang jwa boditšhabatšhaba le selegae
- f) dikwalo ka botlalo tsa diathekele tsa bobegakgang jwa boditšhabatšhaba le jwa selega
- g) diteng tsa tlhaeletsano le melaetsa megolo.

D Ditirelo tsa Matlole, Tlanelo ya Taolo ya Dithoto le tsa Phepafatsolefelo

- a) sefalanatshedimoso sa baabelani ba ditirelo
- b) direkoto le dikanegelo tsa matlole
- c) dipholisi le dithulaganyo
- d) dipegelo.

E Botsamaisi jwa Badiredi

- a) dipholisi, dithulaganyo le dibukanakaedi
- b) lokwalo lwa dikgang tsa ka fa gare le ditlhogo tsa dikgang
- c) togamaano ya botsamaisi jwa badiredi

d) lenaane la dintlha tsa kgolagano tsa batlhankedi ba tshedimosetso mo pusong.

F Botsamaisi jwa Tshedimosetso le Thekenoloji

- a) ditokomane tsa dipholisi le tsa melakaedi
- b) dibukanakaedi
- c) dipegelo.

G Botsamaisi jwa Ditogamaano le jwa Manaane

- a) thulaganyo ya ditokomane tsa porojeke
- b) dipegelo
- c) *Project Management Manual*
- d) ditokomane tsa ditogamaano.

H Bokaedi jwa Setlhotshwana: Merero ya Ikonomi le Mafaratlhatlha, le ya Bosiamisi le Boditšhabatšhaba

- a) ditogamaano tsa ditlhaeletsano
- b) melaetsa e e botlhokwa
- c) *Government Communication Programme*.

I Bokaedi jwa Setlhotshwana: Merero ya Tlhabololo ya Batho; Tshireletso ya Loago le Bobusi mmogo le Botsamaisi

- a) ditogamaano tsa ditlhaeletsano
- b) melaetsa e e botlhokwa
- c) *Government Communication Programme*.

J Bogokaganyi jwa Selegae le jwa Diporofense

- a) dipegelo
- b) ditogamaano tsa Thusong Service Centre
- c) ditogamaano le didirisiwa tsa tlhabololo ya tlhaeletsano
- d) didirisiwa tsa botsweletsi le bobapatsi
- e) *Government Communicators' Handbook*
- f) difalanatshedimosetso tsa batlhaeletsani
- g) ditogamaano tsa tlhaeletsano.

K Ditherisano le Bobegakgang

- a) makwalodikgang
- b) ditogamaano tsa tlhaeletsano
- c) ditogamaano le dikanegelo tsa bobegakgang
- d) sefalanatshedimosetso sa bobegakgang.

L Boruni jwa ka fa Gare
a) dipegelo.

10.2 DIREKOTO TSEO KA TLHAMALALO DI LENG – KAROLO YA BO 14 (1)
(E)

Tshedimisetso e e leng teng mo webesaeteng ya GCIS, e leng www.gcis.gov.za e ribololwa foo ka boithaopo. Tse dingwe tsa diphasalatso le didirisiwa tsa tshedimisetso tseo di ribololwang ka boithaopo di akaretsa:

- dipegelo
- dibukana
- makwalodikgang
- didirisiwa tsa bobapatsi
- diphousetara
- diphamfolete
- dipampitshana tsa diphasalatso
- tshedimisetso le ditlhagisiwa mo go www.gov.za
- diathikele tsa dikgang mo go www.thusong.gov.za
- diathikele tsa dikgang mo go www.sanews.gov.za
- diathikele tsa dikgang mo go www.vukuzenzele.gov.za

10.3 THULAGANYO YA GO TSENYA KOPO

a. **Go amogela kopo kgotsa go e iletsa**

Mokopi o tshwanetse go neelwa tetla ya go bona rekoto ya setheo sa setšhaba fa e le gore:

- mokopi o ikamantse le ditlhokwa tsotlhe tsa tsamaiso tse di mo Molaong tseo di amanang le kopo ya go ka bona rekoto eo.
- go bona rekoto eo go sa iletswa ka gotlhelele go ya ka dikgato tsa kiletso jaaka go tlhalositswe mo Molaong ono.

b. **Rekoto e ka fitlhelwa jang**

- Mokopi o tshwanetse go dirisa foromo (Foromo ya A) eo e neng e phasaladitswe mo Kaseteng ya Puso (Tsiboso ya Puso ya R187 ka la 15 Tlhakole 2002).
- Mokopi o tshwanetse gape go tlhagisa fa e le gore le ene o tlhoka kgatiso ya gagwe ya rekoto eo, kgotsa o batla fela go bona rekoto eo kwa dikantorong tsa GCIS. Tsela e nngwe gape ke gore, fa e le gore rekoto eo ga e mo mofuteng wa tokomane e e gatisiwang mo letlakaleng, fa go kgonagala, o tla e bona mo mofuteng o o e kopileng ka one.
- Fa mokopi a kopa rekoto ka mofuta o sele (Sekao. Kgatisokhophi ya tsebe, Kgatisokhophi ya ileketeroniki jalojalo.), o tshwanetse go neelwa rekoto eo ka mofuta o a e kopileng ka one, ntle fela fa e le gore go dira jalo go tla tlhola kgoreletsego e e sa siamelang tsamaisong ya setheo sa setšhaba seo se amegang, kgotsa go ka senyakaka rekoto kgotsa go ka gatakaka tetla ya bophasalatsi eo e seng ya puso. Fa e le gore, ka ntlha ya mabaka

a a utlwagalang, ga go kgonagale gore rekoto e rebolwe ka sebopego se se kopilweng, mme e ka rebolwa ka sebopego se sengwe, go tshwanetse ga balelwa tefiso go ya ka sebopego se mokopi a se kopileng kwa tshimologong.

- Mo godimo ga karabo e e rebotsweng ka go kwadiwa ya go tsibogela kopo ya rekoto, fa e le gore mokopi o lakatsa go ka itsisewe ka tshweetso e e tserweng ka tsela nngwe le nngwe, sekao, ka mogala, seno se tshwanetse go tlhagisiwa.
- Fa e le gore mokopi o kopa tshedimose tso mo legatong la motho yo mongwe, o tshwanetse go tlhagisa maemo ao a dirang kopo ka one.
- Fa e le gore mokopi ga a kgone go buisa kgotsa go kwala, kgotsa a sa itekanela, kopo a ka e dira ka molomo. Motlhankedi wa tshedimose tso o tla tshwanetse ke go tlaletsa mokopi yo a ntseng jalo foromo mme a mo neele le khophi ya foromo e e tladitsweng.

c. **Madi a a duelelwang tebang le kopo le tsiboso ya tshweetso e e ka ga go bona direkoto**

- Mokopi yo o tlhokang phitlhelelo ya rekoto eo e nang le tshedimose tso ka ga dintlha tsa botshelo jwa gagwe ga go tlhokege gore a duelele tuelo ya kopo. Fela bakopi ba bangwe ba ba kopang rekoto ya tshedimose tso ka batho ba bangwe bona ba tshwanetse go duela tuelo ya kopo ya R35.
- Dintlha tsa akhaonto ya dituelo ya GCIS ke tse di latelang:

Leina la akhaonto: Govment Comm & Info Sys Main
Mofuta wa akhaonto: Business Current Account
Nomoro ya akhaonto: 010059962
Banka: Standard Bank
Lekala: Pretoria
Nomoro ya Lekala: 01-0045

- Motlhankedi wa tshedimose tso o tshwanetse go tsibosa mokopi (fa e se kopo ya rekoto ya dintlha tsa gagwe) ka kitsiso, e e tlhokang mokopi go duela madi a a rebotsweng a kopo (fa a le teng) le go a diposita (fa a le teng) pele go ka tswelwa pele ka go fetisa kopo.
- Mokopi a ka ikuela ka fa setheong, fa go le matshwanedi, kgotsa a dira kopo kwa kgotlatshekelo e e kgalhanong le tuediso kgotsa tuelo ya madi.
- Morago ga gore Motlhankedi wa Tshedimose tso a tsee tshweetso mabapi le kopo eo, mokopi o tshwanetse go itsisewe ka tshweetse e e tserweng go ya ka tsela eo a ikopetseng go itsisewe ka yone.
- Fa kopo e tsibogetswe tsebe, go na gape le tuelo ya phitlhelelo eo e tshwanetsweng ke go duelwa eo e tla dirisiwang mo go tlhagiseng le mo go batleng le mo go baakanyeng, mo nakong nngwe le nngwe e e tlhokegang e e fetang diura tse di beilweng tsa go batla le go baakanya rekoto e e tshwanetseng go rebolwa.
- Phitlhelelo ya rekoto e tla sekegiwa go fitlha dituelo tsotlhe tse di tlhagisitsweng di duelelwa.

11. DITHARABOLOLO TSE DI LENG TENG TEBANG LE DIKGATO KGOTSA GO RETELELWA KE GO TSAYA DIKGATO

Ditsela tse di latelang di ka dirisiwa ke batho mo go begeng kgotsa mo go rarabololeng ditatofatso tsa go tlhoka tolamo, tse di sa amogelesegeng kgotsa maitsholo a a seng mo molaong semmuso kgotsa a go tlhokomologwa ke GCIS kgotsa ke yo mongwe wa badiredi ba yone:

a. *Ditsela tsa go bega kgotsa tsa tharabololo*

- Ditharabololo tebang le dikgato kgotsa go retelelwa go tsaya dikgato go ya ka PAIA, 2000: Bothati jwa boikuelo jwa ka fa gare go ya ka Mola o ke Tona. Morago ga go dirisa ditharabololo tsa boikuelo jwa ka fa gare, kopo e ka isiwa kwa kgotlatshekelo (Karolo ya bo 78 – 82).
- Modiredipuso a ka tsenya ngongora gore e batlisisiwe ke Kantoro ya khomišene ya Tirelo ya Puso tebang le kgato ya semmuso kgotsa tlhokomologo ya yone (Karolo ya bo 35 ya Molao wa Tirelo ya Puso [Molao wa bo 103 wa 1994]).
- Motho a ka dirisa ditharabololo tsa melao ya tsa ditiro tebang le kgato ya semmuso kgotsa tlhokomologo ya dintlha tse di ka ga ditiro, e leng tsa dikgotlhang tsa ditshwanelo (Molao wa Tirelo ya Puso wa 1994 le Molao wa Kamano ya Ditiro wa 1995 [Molao wa bo 23 wa 1994]).
- Motho a ka tsenya ngongora kwa motlhatlhobing wa ditiro tebang le ditatofatso tsa dikgatakako tsa Molao wa Maemo a Motheo a Bothapi wa 1997 (Molao wa bo 75 wa 1997) Karolo ya bo 78(1)(a), kgotsa Molao wa Bothapi ka Tekatekano wa 1998 (Molao wa bo 55 wa 1998) Karolo ya bo 38(e)
- Motho a ka tsenya ngongora kwa Kantorong ya Mosireletsi wa Setšhaba tebang le kgato ya semmuso e go belaelwang e se mo molaong kgotsa e sa amogelesega kgotsa e tlhokomologilwe (Molaotheo le Molao wa Mosireletsi wa Setšhaba wa 1994 [Molao wa bo 23 wa 1994]).
- Motho a ka tsenya ngongora kwa SAHRC tebang le kgato ya semmuso kgotsa tlhokomologo eo go belaelwang e le tlhodi ya dikgatakako kgotsa matshosetsi a tshwanelo e e rileng e e botlhokwa (Molao wa Komišene ya Ditshwanelo tsa Botho wa 1994 (Molao wa bo 54 wa 1994).
- Mo go sireletsegeng kgalhanong le kgatelelo ka ntlha ya go ribolola maitsholo a a seng mo molaong kgotsa a a sa dumeletsegang a mothapi kgotsa a modirimmogo ka ene, motho yo a amegang mo go seno a ka latela tsamaiso ya tshenolo mo Molaong wa Tshireletso ya Tshenolo wa 2000 (Molao wa bo 26 wa 2000).
- Motho a ka dirisa ditharabololo tse dingwe tsa semolao tse di jaaka setheo sa tolamo ya go sekaseka bosiamisi jwa kgato ya tsamaiso go ya ka Molao wa Tlhatloso ya Bosiamisi jwa Tsamaiso wa 2000 (Molao wa bo 3 wa 2000).

b. Ditharabololo tse dingwe tsa tshegetso

- Motho a ka ikopela go itse mabaka tebang le ditiro tsa tsamaiso go ya ka Molao wa Tlhatloso ya Bosiamisi jwa Tsamaiso wa 2000 (Karolo ya bo 5).
- Motho a ka ikopela go bona direkoto tsa lefapha la puso kgotsa tsa setheo se se rileng sa setšhaba go ya ka PAIA ya 2000 (Karolo ya bo 11).

c. Maikarabelo a go bega

- Modiredipuso, fa a tswelletse go dira tiro ya gagwe ya semmuso, go ya ka Molao wa Maitsholo o tshwanetse go begela bothati jo bo maleba ka ga, boferefere, bobodu, bothapi ka losika le botsalano, tsamaiso e e sokameng le ka ga dikgato dingwe le dingwe tseo di tholang tlolomolao kgotsa tseo di kgobelelang kungwelo ya setšhaba. Modiredi yo a retelwang ke go obamela seno o tla pegwa molato wa maitsholo a a sa letlelesegang. (Molawana B.3 le C.4.10 wa Kgaolo ya bo 2 ya Molawana ya Tirelo ya Setšhaba ya 2001).
- Maikarabelo a mothapi le modiredi mongwe le mongwe a go senola ditiro tsa bosenyi le tse dingwe le tse dingwe tse di seng mo molaong kwa tirong le one a totobatsa Molao wa Ditshenolo tse di Sireleditsweng wa 2000 (Pulamadibogo).

DITUELO TSE DI REBOTSWENG TSA DITHEO TSA SETŠHABA KAROLO YA BO II YA KITSISO YA BO 187 MO KASETENG YA PUSO KA LA BO 15 TLHAKOLE 2002		
1.	Dituelo tsa go gatisa khophi ya bukanakaedi jaaka go tlhalositswe mo Molawaneng wa bo 5(c) ke R0,60 kgatisokhophi ya bogolo jwa tsebe ya A4 kgotsa karolo e e rileng ya yone.	
2.	Dituelo tsa go gatisa di tlhalosiwa mo Molawaneng wa bo 7(1) ka tsela e e latelang: a) kgatiso nngwe le nngwe ya khophi ya bogolo jwa tsebe ya A4 kgotsa karolo e e rileng ya yone b) kgatiso nngwe le nngwe ya khophi ya bogolo jwa tsebe ya A4 kgotsa karolo e e rileng ya yone e katswa e boloketswe mo khomphiutheng kgotsa mo mofuteng yo o rileng yo o buisegang wa ileketeroniki kgotsa wa motšhini c) kgatisokhophi e e leng mo mofuteng yo o buisegang mo khomphiutheng wa: (i) CD d) (i) kgatisokwalo ya ditshwantshopono, tsebe ya bogolo jwa A4 gongwe karolo ya yone e) (ii) kgatisokhophi ya ditshwantshopono f) (i) kgatisokwalo ya rekoto ya modumokutlo, ya tsebe ya bogolo jwa A4 gongwe karolo ya yone (ii) kgatisokhophi ya rekoto ya modumokutlo.	R0, 60 R0, 40 R40, 00 R22, 00 R60, 00 R12, 00 R17, 00
3.	Dituelo tsa go dira kopo tse di duelelwang ke mokopi mongwe le mongwe, fa e se kopo ya rekoto ya gagwe, tseo di tlhalositsweng mo Molawaneng wa bo 7(2) ke	R35, 00
4.	Dituelo tsa phitlhelelo tse di duelelwang ke mokopi tseo di tlhalositsweng mo Molawaneng wa bo 7(3) ke tse di latelang: 1) a. kgatiso nngwe le nngwe ya khophi ya bogolo jwa tsebe ya A4 kgotsa karolo e e rileng ya yone b. kgatiso nngwe le nngwe ya khophi e e gatisitsweng ya bogolo jwa tsebe ya A4 kgotsa karolo e e rileng ya yone e katswa e boloketswe mo khomphiutheng kgotsa mo mofuteng yo o rileng yo o buisegang wa ileketeroniki kgotsa wa motšhini c. kgatisokhophi e e leng mo mofuteng yo o buisegang mo khomphiutheng (i) CD d. (i) kgatisokwalo ya ditshwantshopono, tsebe ya bogolo jwa A4 gongwe karolo ya yone (ii) kgatisokhophi ya ditshwantshopono e. (i) kgatisokwalo ya rekoto ya modumokutlo, ya tsebe ya bogolo jwa A4 gongwe karolo ya yone (ii) kgatisokhophi ya rekoto ya modumokutlo	R0, 60 R0, 40 R40, 00 R22, 00 R60, 00 R12, 00 R17, 00

	<p>f. Go batlana le, mmogo le go baakanyetsa go ribolola rekoto ke R15,00 ka ura nngwe le nngwe kgotsa ka karolo ya ura, go sa akare diwe ura ya ntlha eo e tlhokagalang mo go batlaneng mmogo le mo go e baakanyeng.</p> <p>2) Tebang le maitlhomomagolo a Karolo ya bo 22(2) ya Molao o, go tshwanetswe go latelwe tse di latelang:</p> <p>a. diura di le thataro jaaka diura tse di tshwanetseng ke go fetwa pele dipositi e duelelwa</p> <p>b. bongwe jwa di le tharo jwa dituelo tsa phitlhelelo ya rekoto bo duelelwa ke mokopi jaaka dipositi.</p> <p>3) Dituelo tsa poso di duelelwa fela fa kgatisokhophi ya rekoto e tshwanetswe ke go posetswa mokopi.</p>	
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12. DIFOROMO TSE DI REBOTSWENG TSA PHITLHELELO YA REKOTO YA SETHEO SA SETŠHABA

MAMETLELELO YA B YA KITSISO YA BO 187 MO KASETENG YA PUSO YA LA BO 15 TLHAKOLE 2002

FOROMO YA A

KOPO YA GO BONA PHITLHELELO YA REKOTO YA SETHEO SA SETŠHABA
Karolo ya bo 18(1) ya PAIA, 2000

[Molawana wa bo 2]

<p>E TLATSIWA KE GCIS</p> <p>Nomorotshupetso:</p> <p>Kopo e amogetswe ke:</p> <p>Kopo e amogetswe ka la bo:</p> <p>Nomorotshupetso (fa e le teng):</p> <p>Tuelo ya kopo (fa e le teng): R.....</p> <p>Dipositi (fa e le teng): R.....</p> <p>Tuelo ya phitlhelelo ya rekoto: R.....</p> <p>Tshweetso e e tserweng:</p> <p>.....</p>
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.....

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**MOSAENO WA MOTLHANKEDI WA TSHEDIMOSE TSO/
MOTLATSA MOTLHANKEDI WA TSHEDIMOSE TSO**

A. Dintlha tsa setheo sa setšhaba

Motlhankedi wa Tshedimose tso/Motlatsa Motlhankedi wa Tshedimose tso.

B. Dintlha tsa motho yo a kopang tetla ya go bona rekoto

(a) *Dintlha tsa motho yo a kopang tetla ya go bona rekoto di tshwanetse go tlatsiwa fa tlase.*

(b) *Tsenya aterese, imeile le/nomoro ya fekese ya mo Aforika Borwa moo tshedimose tso e tshwanetsweng go romelwa teng.*

(c) *Bosupi jo bo supang maemo a kopo e diriwang ka one, fa bo le teng, bo tshwanetswe go akarediwa.*

Maina ka botlalo le sefane:

.....

Nomoro ya lokwaloitshupo:

Aterese ya poso:

.....

Nomoro ya fekese:

Nomoro ya mogala:

Aterese ya imeile:

Maemo a kopo e diriwang ka one, fa e dirwa mo logatong lwa motho yo mongwe:

.....

C. Dintlha tsa motho yo kopo e diriwang mo logatong lwa gagwe

Karolo e e tshwanetswe ke go tlatsiwa fa e le gore tshedimosetso e dirwa mo logatong lwa motho yo mongwe.

Maina ka botlalo le sefane:

Nomoro ya lokwaloitshupo:

D. Dintlha tsa rekoto

(a) Neelana ka dintlha ka botlalo tsa rekoto eo o kopang go e bona, o akaretse le nomorotshupetso fa o e itse, go thusa gore rekoto eo e fitlhelwe.

(b) Fa phatlha e o e neetsweng go kwalela mo go yone e sa lekane, tswee tswee, kwalela mo tsebeng e nngwe ya tlaleletso mme fa o feditse o e maparetse mo foromong eno. Mokopi o tshwanetse go saena ditsebe tsotlhe tsa tlaleletso.

1. Tlhaloso ya rekoto kgotsa karolo e e rileng ya yone:

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.....

.....

.....

.....

2. Nomorotshupetso, fa e le teng:

3. Dintlha tse dingwe gape tsa rekoto:

.....
.....
.....

E. Dituelo

a) Kopo ya go bona phitlhelelo ya rekoto, ntle le rekoto e e nang le tshedimose tso ka ga dintlha tsa botshelo jwa gago, e tla tswelwa pele fa morago ga gore tuelo ya kopo e duelelwe.

(b) O tla itsisewe ka tlhwatlhwa e e tlhokagalang eo e tla duelelwang jaaka tuelo ya kopo.

(c) Tuelo e e duelelwang mo go boneng phitlhelelo ya rekoto e ikaegile ka mofuta yo phitlhelelo e kopiwang ka one le nako e e beetsweng go batla le go baakanyetsa rekoto eo.

(d) Fa e le gore o tshwanetswe ke go se duediswe tuelo epe, tswetswee setlegela ka lebaka.

Lebaka la go se duedisiwe dituelo

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.....

F. Foromo ya phitlhelelo ya rekoto

Fa e le gore go bogole jo bo go kgoreletsang go buisa, go bogela kgotsa go utlwelela rekoto ka mofuta wa sebopego seo o e neetsweng ka sone jaaka go tlhagisitswe mo go 1 go fitlha mo go 4 fa tlase, tlhalosa bogole jwa gago le go tlhagisa gore ke mofuta wa sebopego ofe yo rekoto e tlhokagalang ka one.

Bogole:	Mofuta wa sebopego yo rekoto e tlhokagalang ka one:
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Tshwaya lebokoso le le maleba ka go dirisa X.

DINTLHA:

(a) Tlhagiso ya gago ya phitlhelelo ya mofuta yo o tlhokegang e tla ikaege ka mofuta yo rekoto e leng mo go one.

b) Phitlhelelo ya mofuta yo o o kopileng e ka ilediwa ka mabaka a a rileng. Fa go le jalo, o tla sedimosetswa fa e le gore phitlhelelo e tla atlanegisiwa ka mofuta yo o rileng.

(c) Tuelo e e duelelwang go bona phitlhelelo ya rekoto, fa e le teng, e tla sweediwa go ya ka mofuta yo phitlhelelo ya rekoto e kopilweng ka one.

1. Fa rekoto e le mo mofutakwalong kgotsa mo mofutakgatisong

	Kgatisokhophi ya rekoto*		Tshekatsheko ya rekoto
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Fa rekoto e na le ditshwantsho

(Tseno di akaretsa ditshwantsho, diselaete, dikgatiso tsa bidio, ditshwantsho tse di tlhagisiwang ka khophiutha, diketšhe jalojalo).

	Bogela ditshwantsho		Kgatisokhophi ya ditshwantsho*		kgatisokwalo ya ditshwantsho*
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3. Fa rekoto e na le mantswe kgotsa tshedimisetso e e gatisitsweng, eo e ka tlhagisiwang ka modumokutlo

	Reetsa modumokutlo (CD)		kgatisokwalo ya modumokutlo* (tokomane e e kwadilweng kgotsa e e gatisitsweng)
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4. Fa rekoto e boloketswe mo khomphiutheng kgotsa mo mofuteng yo mongwe wa ileketeroniki kgotsa wa motšhini

	Kgatisokhophi ya rekoto*		Kgatisokhophi ya tshedimosetso e e tswang mo rekotong*		Kgatisokhophi e e mo mofuteng wa khomphiutha* (CD)
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*Fa e le gore o kopile rekoto ya Kgatisokhophi kgotsa ya kgatisokwalo (jaaka go tlhagisitswe kwa godimo), a o batla gore Kgatisokhophi kgotsa kgatisokwalo e posetswe kwa go wena? O tshwanetse go duelela dituelo tsa poso.	EE	NNYAA
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Elatlhoko gore fa rekoto eo e se teng ka puo e o e batlang ka yone, tetla ya phitlhelelo ya rekoto e ka neelwa go ya ka puo eo rekoto e leng mo go yone.

O ka itumelela rekoto eo ka puo efe?

G. Kitsiso ya tshweetso tebang le kopo ya phitlhelelo ya rekoto

O tla itsisewe ka go kwalelwa fa e le gore kopo ya gago e atlenegisitswe kgotsa e ileditswe. Fa e le gore o ka rata go itsisewe ka mokgwa yo mongwe, tshweetsee tlhalosa mokgwa yoo le go setlegela ka ditlhokwa tse di maleba go thusa gore kopo ya gago e obamelwe.

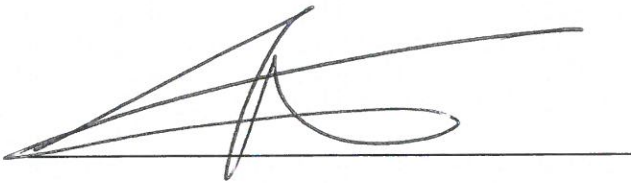
O ka rata go itsisewe jang ka ga tshweetso e e tserweng tebang le kopo ya gago ya go bona rekoto?

E saenilwe ka (letlha)

.....

MOSAENO WA MOKOPI/MOTHO YO GO DIRIWANG KOPO MO LEGATONG LA GAGWE.

Bukanakaedi e saenetswe le go atlenegisiwa ke Motlatsamotlhankedi wa Tshedimosetso: GCIS Rre Tshegofatso Kgarabjang.

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Motlatsamotlhankedi wa Tshedimosetso: GCIS

Rre Tshegofatso Kgarabjang

LETLHA: 27/11/2017